



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:

*Creating Economic
Vitality Here*

Business Strategies

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

Port of Seattle
Commission Chambers
P69, 2711 Alaskan Way
Seattle, WA 98111

SPECIAL MEETING

Date: April 6, 2010

ORDER OF BUSINESS

- 11:30 a.m. 1. Call to Order
Recess to:
- 1:00 p.m. 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtable
10. Adjournment

PLEASE NOTE EXECUTIVE SESSION CONVENING TIME

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of minutes for the Regular Meeting of March 9, 2010.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately*

- a. Authorization for the Chief Executive Officer to execute a 20-year no cost Lease Agreement between the Port of Seattle and the Federal Aviation Administration at Seattle-Tacoma International Airport. ([memo](#) and [lease](#) enclosed)

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- b. Authorization for the Chief Executive Officer to pay annual software support for our existing Oracle Financial and Human Capital Management systems in the amount of \$326,000 for 2010. ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to execute six Memoranda of Understanding between the Port of Seattle and various labor unions authorizing minor changes in the Collective Bargaining Agreements covering these employees. ([memo and exhibits enclosed](#))

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. Authorization for the Chief Executive Officer to execute an Interlocal Agreement, substantially as drafted, with the City of Seattle, to pay \$3,400,000 (net), plus Port staff and consulting resources, for the construction of the Spokane Street Widening Project, a Freight Action Strategy (FAST) Corridor Phase 1 project (CIP #C001725). ([revised memo and Interlocal agreement, resolution, POS PowerPoint and SDOT PowerPoint enclosed](#))
- b. Authorization for the Chief Executive Officer to execute and award an outside professional services agreement for design services; to perform contract administration; and to prepare procurement contracts for the Parking System Replacement Project at Seattle-Tacoma International Airport in the amount of \$460,000. The total projected budget for this project is \$9,777,000 (CIP #C800253). ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to prepare design and permit applications for the repair of the damaged fender system at Terminal 18 in the amount of \$143,000, for a total authorization to date of \$273,000 and a total estimated (pre-design) project cost of \$965,000. ([memo and PowerPoint enclosed](#))

7. STAFF BRIEFINGS

- a. Inventory and Assessment of Real Estate Portfolio. ([memo and PowerPoint enclosed](#))
- b. Briefing on the Cruise Ship Lines Memorandum of Understanding. ([memo and MOU with appendices](#))

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)